

MINUTES OF MEETING

***RIVERBEND WEST COMMUNITY DEVELOPMENT DISTRICT
BOARD OF SUPERVISORS' MEETING***

Thursday, April 6, 2017 at 11:00 a.m.

*Offices of Lennar
4600 W Cypress St.
Tampa, Florida 33607*

Board Members present at roll call:

Brady Lefere	Board Member	
Ben Gainer	Board Member	
Laura Coffey	Board Member	
Scott Shapiro	Board Member	(joined at 11:04 a.m.)

Also Present:

John Vericker	Straley & Robin
Joe MacLaren	Fishkind & Associates, Inc.
Jane Gaarlandt	Fishkind & Associates, Inc.
Todd Amaden	Landmark Engineering
Brad Reed	Fishkind & Associates, Inc. (via phone)

FIRST ORDER OF BUSINESS

Call to Order and Roll Call

The meeting was called to order. The Board Members and staff in attendance are as outlined above.

SECOND ORDER OF BUSINESS

Public Comments

There were no public comments at this time and no members of the public were present.

THIRD ORDER OF BUSINESS

**Consideration of the Minutes of
the December 7, 2016 Board of
Supervisors' Meeting**

The Board reviewed the minutes of the December 7, 2016 Board of Supervisors' Meeting.

ON MOTION by Mr. Lefere, seconded by Mr. Gainer, with all in favor, the Board approved the Minutes of the December 7, 2016 Board of Supervisors' Meeting.

FOURTH ORDER OF BUSINESS

Consideration of Resolution 2017-02, Approving a Proposed Budget for Fiscal Year 2017-2018 and Setting a Public Hearing Thereon

Mr. MacLaren stated that the total O&M Budget stayed the same and noted that the District Manager is requesting an increase in their compensation from \$20,000.00 - \$30,000.00. Mr. MacLaren stated he needed the extra funding to accommodate the extra staff they have had to add. Ms. Coffey asked what line items were effected by the increase. Mr. MacLaren noted that it effected electric, which was at \$30,000.00 even though the District was only anticipating spending under \$9,000.00, and Landscaping Maintenance & Material was also reduced. Mr. MacLaren noted that if the District is running out of funds the District Manager would be happy to reduce their fee a few thousand dollars to make the numbers work so that the District will not have to increase assessments. The District manager suggested July 6, 2017 as the date for the public hearing for the adoption of the final budget for Fiscal Year 2018. Mr. Shapiro joined the meeting in progress at 11:04 a.m.

ON MOTION by Ms. Coffey, seconded by Mr. Gainer, with all in favor, the Board approved resolution 2017-02, Approving a proposed Budget for Fiscal Year 2017-2018 and Setting July 6, 2017 at 11:00 a.m. at the current location as the Public Hearing Date.

FIFTH ORDER OF BUSINESS

Consideration of Resolution 2017-03, Accepting the Engineer's Certificate of Completion for the 2016 Project

Mr. Shapiro asked if the Construction Funds were exhausted on this project. Mr. MacLaren answered that the District has \$1.90 in its Construction Fund account.

ON MOTION by Mr. Gainer, seconded by Mr. Shapiro, with all in favor, the Board approved Resolution 2017-03, Accepting the Engineer's Certification of Completion for the 2016 Project.

SIXTH ORDER OF BUSINESS

**Ratification of Payment
Authorizations Nos. 57-59 &
FY01-07**

The Board reviewed Payment Authorizations Nos. 57-59 and FY01-07. These have previously been approved and paid.

On MOTION by Mr. Shapiro, seconded by Ms. Coffey, with all in favor, the Board ratified Payment Authorizations Nos. 57-59 & FY01-07.

A discussion took place about the Landscape Maintenance. Mr. Shapiro suggested bidding the Landscape Maintenance out again to Swanson and Stewart. Mr. Reed said that in his opinion it would be a good idea to re-bid for some new opportunity as long as Mr. Lefere was okay with moving away from Yellowstone if the District came across better pricing. Mr. Shapiro does not want to switch and lose quality, but they might find out that is the right price. Mr. Lefere said that he does not have an issue with testing the market if the District bids out to 4-5 companies. Mr. Gainer suggested that the District check the irrigation at the Amenity Center because water pressure is low and not letting areas get watered. Mr. MacLaren asked Mr. Vericker if it was okay for the District Manager to informally soliciting bids, and Mr. Vericker confirmed that it was. Mr. MacLaren will run the scope of services by Mr. Vericker for review.

SEVENTH ORDER OF BUSINESS

Review of Monthly Financials

The Board reviewed the monthly financial statements. No Board action required.

EIGHTH ORDER OF BUSINESS

Staff Reports

District Counsel – No Report

District Engineer – No Report

District Manager – No Report

NINTH ORDER OF BUSINESS

**Supervisor Requests and Audience
Comments**

There were no additional comments.


TENTH ORDER OF BUSINESS

Adjournment

There were no other questions or comments. Ms. Gaarlandt suggested a motion to adjourn.

ON MOTION by Ms. Coffey, seconded by Mr. Shapiro, with all in favor, the Board adjourned the April 6, 2017 Board of Supervisors Meeting for the Riverbend West Community Development District.


Secretary / Assistant Secretary


Chair / Vice-Chair