

MINUTES OF MEETING

***RIVERBEND WEST COMMUNITY DEVELOPMENT DISTRICT
BOARD OF SUPERVISORS' MEETING***

Thursday, July 6, 2017 at 11:15 a.m.

*Offices of Lennar
4600 W Cypress St.
Tampa, Florida 33607*

Board Members present at roll call:

Brady Lefere	Board Member
Ben Gainer	Board Member
Laura Coffey	Board Member
Scott Shapiro	Board Member

Also Present:

Joe MacLaren	Fishkind & Associates, Inc.
Jane Gaarlandt	Fishkind & Associates, Inc.
William Viasalyers	Fishkind & Associates, Inc.

FIRST ORDER OF BUSINESS

Call to Order and Roll Call

The meeting was called to order. The Board Members and staff in attendance are as outlined above.

SECOND ORDER OF BUSINESS

Public Comments

There were no public comments at this time and no members of the public were present.

THIRD ORDER OF BUSINESS

**Consideration of the Minutes of
the April 6, 2017 Board of
Supervisors' Meeting**

The Board reviewed the minutes of the April 6, 2017 Board of Supervisors' Meeting.

ON MOTION by Mr. Lefere, seconded by Mr. Gainer, with all in favor, the Board approved the Minutes of the April 6, 2017 Board of Supervisors' Meeting.

FOURTH ORDER OF BUSINESS

Announcing Landowners' Meeting

Mr. MacLaren suggested November 7, 2017 at 11:00 a.m. at the Lennar Offices.

ON MOTION by Ms. Coffey, seconded by Mr. Gainer, with all in favor, the Board accepted the Landowner's Meeting to be held on November 7, 2017 at 11:00 a.m. at the Lennar Offices.

FIFTH ORDER OF BUSINESS

Public Hearing on the Adoption of the District's Fiscal Year 2017-2018 Budget

- a) **Public Comments and Testimony**
- b) **Board Comments**
- c) **Consideration of Resolution 2017-04, Adopting Fiscal Year 2017-2018 Budget and Appropriating Funds**

The Operations & Maintenance Budget outlines \$166,400.00 in expenditures which is the same as last year. Mr. MacLaren noted that the District is currently at \$89,000.00 in expenditures versus a budget of \$111,000.00 at this point in the fiscal year so the District is slightly under budget. Mr. Lefere asked a question about the 10-foot drainage easement on South Swell and Riverbend West. Mr. MacLaren responded that the CDD is not maintaining it right now. The CDD will only come on to the resident's property if there was a major issue that needed to be fixed.

ON MOTION by Mr. Lefere, seconded by Mr. Shapiro, with all in favor, the Board opened the Public Hearing.

Mr. Shapiro suggested rounding the numbers up and taking it out of the miscellaneous. Mr. Lefere asked Mr. MacLaren to combine General Insurance with Insurance as well

and noted that the District needs to consider perimeter fencing and dog park area for property insurance.

ON MOTION by Mr. Lefere, seconded by Mr. Shapiro, with all in favor, the Board closed the Public Hearing.

ON MOTION by Mr. Lefere, seconded by Mr. Shapiro, with all in favor, the Board approved Resolution 2017-04, Adopting Fiscal Year 2017-2018 Budget and Appropriating Funds.

SIXTH ORDER OF BUSINESS

Consideration of Resolution 2017-05, Adopting and Assessment Roll for Fiscal Year 2017-2018 and Certifying Assessments for Collection

The Board reviewed Resolution 2017-05,

ON MOTION by Mr. Lefere, seconded by Mr. Shapiro, with all in favor, the Board adopted Resolution 2017-05, Adopting and Assessment Roll for Fiscal Year 2017-2018 and Certifying Assessments for Collection.

SEVENTH ORDER OF BUSINESS

Consideration of Fiscal Year 2015-2016 Audited Financial Report

Mr. MacLaren noted that it was considered a clean audit. The financial statements were found to be an accurate reflection of the District's financial position and the Auditors did not find any weaknesses in the Manager's internal controls over accounting. Mr. MacLaren recommended that the Board accept the Audit.

ON MOTION by Mr. Lefere, seconded by Mr. Shapiro, with all in favor, the Board accepted the Fiscal Year 2015-2016 Audited Financial Report.

EIGHTH ORDER OF BUSINESS

**Ratification of Payment
Authorizations FY17-08 - 14**

The Board reviewed Payment Authorizations Nos. FY01-08 - 14. These have previously been approved and paid.

On MOTION by Mr. Lefere, seconded by Mr. Gainer, with all in favor, the Board ratified Payment Authorizations Nos. FY01-08 - 14.

NINTH ORDER OF BUSINESS

Review of Monthly Financials

The Board reviewed the monthly financial statements. The District had incurred \$89,000.00 in expenses versus a budget of \$111,000.00 through the end of May. As of the end of May the District had \$111,000.00 in its General Fund. Ms. Coffey asked for the \$1.90 that is in the Acquisition Construction Account be moved. No Board action required.

TENTH ORDER OF BUSINESS

Staff Reports

District Counsel – No Report

District Engineer – No Report

District Manager – Ms. Gaarlandt explained that the District Manager received a couple of questions from residents regarding the dog park. Mr. Gainer responded that there will be a water fountain and two benches. Ms. Gaarlandt noted that there is a follow up from the last meeting about adding the cleanup and maintenance of the dog park. The District Manager received a few proposals for that and the Yellowstone proposal came up at about \$1,000.00 per year to add it to their current maintenance. The Supervisors agreed to have Yellowstone include all the dog stations. There was no motion needed.

ELEVENTH ORDER OF BUSINESS

**Supervisor Requests and Audience
Comments**

There were no additional comments.

TWELFTH ORDER OF BUSINESS

Adjournment

There were no other questions or comments. Mr. MacLaren suggested a motion to adjourn.

ON MOTION by Mr. Lefere, seconded by Mr. Gainor, with all in favor, the Board adjourned the July 6, 2017 Board of Supervisors Meeting for the Riverbend West Community Development District.


Secretary / Assistant Secretary


Chair / Vice-Chair