

## MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

### RIVERBEND WEST COMMUNITY DEVELOPMENT DISTRICT

The special meeting of the Board of Supervisors of the Riverbend West Community Development District was held on **Tuesday, June 12, 2018 at 6:00 PM** at the SouthShore Regional Library, located at 15816 Beth Shields Way, Ruskin, Florida 33573.

Present and constituting a quorum were:

Vance Edwards	<b>Board Supervisor, Vice Chair</b>
Laura Coffey	<b>Board Supervisor, Assistant Secretary</b>
Kevin Kaspar	<b>Board Supervisor, Assistant Secretary</b>

Also present were:

Grant Phillips	<b>District Manager; Rizzetta &amp; Company</b>
Vivek Babbar	<b>District Counsel; Straley Robin &amp; Vericker</b>

Audience

#### FIRST ORDER OF BUSINESS

#### Call to Order

Mr. Phillips called the meeting to order and read the roll call.

#### SECOND ORDER OF BUSINESS

#### Audience Comments

There were no comments from the audience members.

#### THIRD ORDER OF BUSINESS

#### Consideration of Board Supervisor Appointments

Mr. Phillips introduced the topic to the Board for consideration, advising there are two supervisors seats open for nominations.

<p>On a Motion by Mr. Kaspar, seconded by Mr. Edwards, with all in favor, the Board appointed Joe Collins to serve on the Board of Supervisors for the Riverbend West Community Development District.</p>
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Mr. Phillips administered the Oath of Office to Mr. Collins and Mr. Collins joined the rest of the Board at the table.

Ms. Coffey then submitted her resignation from the Board.

On a Motion by Mr. Edwards, seconded by Mr. Kaspar, with all in favor, the Board accepted Laura Coffey's resignation from the Board of Supervisors for the Riverbend West Community Development District.

Ms. Coffey departed the meeting.

On a Motion by Mr. Edwards, seconded by Mr. Kaspar, with all in favor, the Board appointed Kelly Evans to serve on the Board of Supervisors for the Riverbend West Community Development District.

Mr. Phillips administered the Oath of Office to Ms. Evans.

**FOURTH ORDER OF BUSINESS**

**Consideration of Resolution 2018-16, Re-designating Officers of the Board**

Mr. Phillips presented Resolution 2018-16 to the Board for consideration. Brief discussion ensued. Upon nomination by Ms. Evans, the Board agreed that Mr. Edwards should serve as Chair, Mr. Kaspar should serve as Vice Chair, and the rest of the Board would serve as assistant secretaries.

On a Motion by Mr. Edwards, seconded by Mr. Kaspar, with all in favor, the Board adopted Resolution 2018-16, Re-designating Officers of the Board, for the Riverbend West Community Development District.

**FIFTH ORDER OF BUSINESS**

**Consideration of Minutes of the Board of Supervisors' Regular Meeting Held on May 8, 2018**

Mr. Phillips presented the minutes of the Board of Supervisors' regular meeting held on May 8, 2018 to the Board for consideration.

On a Motion by Mr. Kaspar, seconded by Mr. Edwards, with all in favor, the Board approved the minutes of the Board of Supervisors' meeting held on May 8, 2018 as presented for the Riverbend West Community Development District.

**SIXTH ORDER OF BUSINESS**

**Consideration of Resolution 2018-14, Re-Designating Dates, Times, and Location for Regular Meetings**

Mr. Phillips presented Resolution 2018-14 to the Board for consideration and reviewed the document for the Board. Brief discussion ensued. It was confirmed that the August meeting should be held at the Riverview office of Rizzetta & Company, as the library is not available at that time.

On a Motion by Mr. Edwards, seconded by Mr. Kaspar, with all in favor, the Board adopted Resolution 2018-14, Re-designating Dates, Times, and Location for Regular Meetings, for the Riverbend West Community Development District.

#### **SEVENTH ORDER OF BUSINESS**

#### **Discussion Regarding Landscape Maintenance Contract**

Mr. Phillips introduced the topic to the Board. Discussion ensued. Related items discussed included issues with Yellowstone, maintenance near the southwestern part of the fenceline, working with the District Engineer, monument lighting, parking and mowing, and hurricane-damaged trees removed.

#### **EIGHTH ORDER OF BUSINESS**

#### **Discussion Regarding Security Camera Installations**

Mr. Phillips introduced the topic to the Board. Discussion ensued. The Board directed Staff to obtain proposals for consideration.

#### **NINTH ORDER OF BUSINESS**

#### **Staff Reports**

##### **A. District Counsel**

Mr. Babbar addressed the Board; he had no formal report to present.

##### **B. District Engineer**

Todd Amaden was not present; no formal report was provided.

##### **C. District Manager**

Mr. Phillips announced that the next regular meeting of the Board of Supervisors will be held Tuesday, July 10, 2018 at 6:00 PM at the SouthShore Regional Library. He then presented an aquatics proposal to the Board for consideration. Discussion ensued. The Board requested that Mr. Phillips contact Aquatic Systems regarding the area on the proposal, as maintenance of that area was to have been included in the main contract.

On a Motion by Ms. Evans, seconded by Mr. Collins, with all in favor, the Board approved the proposal from Aquatic Systems, Inc. for one-time removal of cattails and related vegetation from site #4 for an amount not to exceed \$3,500.00 and directed staff to negotiate addition of the area to the contract for the Riverbend West Community Development District.

**TENTH ORDER OF BUSINESS**

**Supervisor Requests**

Mr. Collins spoke about dog park maintenance and lighting, obtaining a stormwater map from the District Engineer, and speed breakers. Lengthy discussion ensued.

**ELEVENTH ORDER OF BUSINESS**

**Adjournment**

On a Motion by Mr. Kaspar, seconded by Ms. Evans, with all in favor, the Board adjourned the meeting at 7:09 PM for the Riverbend West Community Development District.

  
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Secretary / Assistant Secretary

  
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Chairman / Vice Chairman