



Rizzetta & Company

# Riverbend West Community Development District

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**Board of Supervisors' Meeting  
September 11, 2018**

**District Office:  
9428 Camden Field Parkway  
Riverview, Florida 33578  
813.533.2950  
[www.riverbendwestcdd.com](http://www.riverbendwestcdd.com)**

# RIVERBEND WEST COMMUNITY DEVELOPMENT DISTRICT AGENDA

**September 11, 2018 at 6:00 PM**

SouthShore Regional Library, 15816 Beth Shields Way, Ruskin, FL 33573

<b>District Board of Supervisors</b>	Vance Edwards Kevin Kaspar Joe Collins Kelly Evans Ben Gainer	Chairman Vice Chairman Assistant Secretary Assistant Secretary Assistant Secretary
<b>District Manager</b>	Grant Phillips	Rizzetta & Company, Inc.
<b>District Counsel</b>	John Vericker	Straley & Robin, PA
<b>District Engineer</b>	Todd Amaden	Landmark Engineering

**All cellular phones and pagers must be turned off while in the meeting room.**

#### **The District Agenda is comprised of five different sections:**

The meeting will begin promptly at **6:00 PM** with the first section which is called **Audience Comments**. The Audience Comment portion of the agenda is where individuals may comment on matters that concern the District. Each individual is limited to three (3) minutes for such comment. The Board of Supervisors or Staff is not obligated to provide a response until sufficient time for research or action is warranted. **IF THE COMMENT CONCERNS A MAINTENANCE RELATED ITEM, THE ITEM WILL NEED TO BE ADDRESSED BY THE DISTRICT MANAGER OUTSIDE THE CONTEXT OF THIS MEETING.** The second section is called **Staff Reports**. This section allows the District Manager, Engineer, and Attorney to update the Board of Supervisors on any pending issues that are being researched for Board action. The third section is called **Business Administration**. The Business Administration section contains items that require the review and approval of the District Board of Supervisors as a normal course of business. The fourth section is called **Business Items**. The Business Items section contains items for approval by the District Board of Supervisors that may require discussion, motion and votes on an item-by-item basis. Occasionally, certain items for decision within this section are required by Florida Statute to be held as a Public Hearing. During the Public Hearing portion of the agenda item, each member of the public will be permitted to provide one comment on the issue, prior to the Board of Supervisors' discussion, motion and vote. Agendas can be reviewed by contacting the Manager's office at (813)533-2950 at least seven days in advance of the scheduled meeting. Requests to place items on the agenda must be submitted in writing with an explanation to the District Manager at least fourteen (14) days prior to the date of the meeting. The final section is called **Supervisor Requests**. This is the section in which the Supervisors may request Staff to prepare certain items in an effort to meet residential needs.

Public workshops sessions may be advertised and held in an effort to provide informational services. These sessions allow staff or consultants to discuss a policy or business matter in a more informal manner and allow for lengthy presentations prior to scheduling the item for approval. Typically no motions or votes are made during these sessions.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting is asked to advise the District Office at (813) 933-5571, at least 48 hours before the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service at 7-1-1, who can aid you in contacting the District Office.

Any person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that this same person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which the appeal is to be based.

September 4, 2018

**Board of Supervisors  
Riverbend West Community  
Development District**

**AGENDA**

Dear Board Members:

The regular meeting of the Board of Supervisors of the Riverbend West Community Development District will be held on **Tuesday, September 11, 2018 at 6:00 PM** at the SouthShore Regional Library, located at 15816 Beth Shields Way, Ruskin, Florida 33573. The following is the agenda for this meeting:

- 1. CALL TO ORDER/ROLL CALL**
- 2. AUDIENCE COMMENTS**
- 3. STAFF REPORTS**
  - A. District Counsel
  - B. District Engineer
    - i. Discussion Regarding Easement Areas/Rights of Way
    - ii. Discussion Regarding Homeowner Fence Lines
  - C. District Manager
    - i. Presentation of Monthly Unaudited Financial Statements.....*under sep. cover*
- 4. BUSINESS ADMINISTRATION**
  - A. Consideration of Minutes of Board of Supervisors' Regular Meeting held August 14, 2018.....*under sep. cover*
  - B. Consideration of Operations & Maintenance Expenditures for August 2018.....*under sep. cover*
- 5. BUSINESS ITEMS**
  - A. Consideration of Resolution 2018-21, Revised Meeting Schedule .....Tab 1
  - B. Consideration of Landscape-Related Proposals (if any)
  - C. Ratification of Construction Requisitions (if any)
- 6. SUPERVISOR REQUESTS**
- 7. ADJOURNMENT**

We look forward to seeing you at the meeting. In the meantime, if you have any questions please do not hesitate to contact us at (813) 533-2950.

Sincerely,

*Grant Phillips*

Grant Phillips  
District Manager

# **Tab 1**

**RESOLUTION 2018-21**

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF RIVERBEND WEST COMMUNITY DEVELOPMENT DISTRICT REDESIGNATING DATES, TIME AND LOCATION FOR REGULAR MEETINGS OF THE BOARD OF SUPERVISORS OF THE DISTRICT FOR FISCAL YEAR 2018/2019, AND PROVIDING FOR AN EFFECTIVE DATE**

WHEREAS, Riverbend West Community Development District (hereinafter the "District") is a local unit of special-purpose government created and existing pursuant to Chapter 190, Florida Statutes, being situated entirely within Hillsborough County, Florida; and

WHEREAS, the Board of Supervisors of the District (hereinafter the "Board") is statutorily authorized to exercise the powers granted to the District; and

WHEREAS, all meetings of the Board shall be open to the public and governed by the provisions of Chapter 286, Florida Statutes; and

WHEREAS, the Board is statutorily required to file annually, with the local governing authority and the Florida Department of Economic Opportunity, a schedule of its regular meetings; and

WHEREAS, the Board previously approved Resolution 2018-20, designating the dates, times and location for regular meetings of the Board of Supervisors for Fiscal Year 2018/2019.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF RIVERBEND WEST COMMUNITY DEVELOPMENT DISTRICT:**

Section 1. Regular meetings of the Board of Supervisors of the District shall be held as provided on the schedule attached as Exhibit "A".

Section 2. In accordance with Section 1189.417(1), Florida Statutes, the District's Secretary is hereby directed to file annual, with Hillsborough County, a schedule of the District's regular meetings.

Section 3. This Resolution shall become effective immediately upon its adoption.

**PASSED AND ADOPTED THIS 11<sup>th</sup> DAY OF SEPTEMBER, 2018.**

**ATTEST:**

**RIVERBEND WEST COMMUNITY  
DEVELOPMENT DISTRICT**

\_\_\_\_\_  
Secretary / Asst. Secretary

\_\_\_\_\_  
Chair / Vice Chair

**EXHIBIT "A"**

**BOARD OF SUPERVISORS REVISED MEETING SCHEDULE  
RIVERBEND WEST COMMUNITY DEVELOPMENT DISTRICT  
FISCAL YEAR 2018/2019**

October 9, 2018  
November 13, 2018  
December 6, 2018  
January 8, 2019  
February 12, 2019  
March 12, 2019  
April 9, 2019  
May 15, 2019  
June 11, 2019  
July 9, 2019  
August 13, 2019  
September 10, 2019

All meetings will convene at 6:00 PM. The October and November meetings will be held at the offices of Rizzetta & Company, 9428 Camden Field Parkway, Riverview, FL 33578. The remainder of the meetings will be held at the SouthShore Regional Library, 15816 Beth Shields Way, Ruskin, FL 33573.