

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

RIVERBEND WEST COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Riverbend West Community Development District was held on **Tuesday, November 13, 2018 at 6:00 PM** at the offices of Rizzetta & Company, Inc., located at 9428 Camden Field Parkway, Riverview, Florida 33578.

Present and constituting a quorum were:

Vance Edwards	Board Supervisor, Chair
Kevin Kaspar	Board Supervisor, Vice Chair
Joe Collins	Board Supervisor, Asst. Secretary
Ben Gainer	Board Supervisor, Asst. Secretary (<i>via phone</i>)

Also present were:

Grant Phillips	District Manager; Rizzetta & Company
Bre Parker	Rizzetta & Company (<i>via phone</i>)
Vivek Babbar	District Counsel; SRV
Kristen Shalter	District Counsel; SRV
Andrew Rhinehart	Oakley Rhinehart Cassidy, LLC

Audience

FIRST ORDER OF BUSINESS

Call to Order

Mr. Phillips called the meeting to order and read the roll call.

SECOND ORDER OF BUSINESS

Staff Reports

A. District Counsel

Mr. Babbar had no information to report in addition to items already on the agenda; the Board had no questions at the present time.

B. District Engineer

Not present; no report.

C. District Manager

Mr. Phillips stated that due to meeting conflicts and library booking issues, he recommends that the meeting schedule be altered. Brief discussion ensued. The board agreed upon the third Monday of each month as the new meeting schedule. Mr. Phillips confirmed that the next meeting would be held on Monday, December 17th at 6:00 PM at the Riverview offices of Rizzetta & Company, if the library is unavailable.

On a Motion by Mr. Kaspar, seconded by Mr. Edwards, with all in favor, the Board agreed to change the next meeting date to Monday, December 17, 2018 for the Riverbend West Community Development District.

Mr. Phillips then presented the latest unaudited financial statements to the Board for review.

THIRD ORDER OF BUSINESS

Consideration of Minutes of the Board of Supervisors' Regular Meeting Held October 9, 2018

Mr. Phillips presented the minutes of the Board of Supervisors' meeting held on October 9, 2018 to the Board for consideration.

On a Motion by Mr. Edwards, seconded by Mr. Collins, with all in favor, the Board approved the minutes of the Board of Supervisors' meeting held on October 9, 2018 as presented for the Riverbend West Community Development District.

FOURTH ORDER OF BUSINESS

Consideration of Operations & Maintenance Expenditures for September 2018

Mr. Phillips presented the Operations & Maintenance expenditures for the month of September 2018 to the Board for ratification. Brief discussion ensued regarding aquatics and landscaping.

On a Motion by Mr. Edwards, seconded by Mr. Kaspar, with all in favor, the Board ratified the September 2018 Operations & Maintenance expenditures in the amount of \$16,743.06 for the Riverbend West Community Development District.

FIFTH ORDER OF BUSINESS

**Consideration of Audit Services
Engagement Letter**

Mr. Phillips presented the audit services engagement letter from Carr Riggs & Ingram to the Board for consideration and reviewed the item for the Board.

On a Motion by Mr. Kaspar, seconded by Mr. Edwards, with all in favor, the Board accepted the Fiscal Year 2017-2018 audit services letter of engagement from Carr Riggs & Ingram for the Riverbend West Community Development District.

SIXTH ORDER OF BUSINESS

**Consideration of Dissemination
Agent Agreement**

Mr. Phillips presented the dissemination agent agreement from Rizzetta & Company to the Board for consideration and reviewed the item for the Board.

On a Motion by Mr. Kaspar, seconded by Mr. Edwards, with all in favor, the Board approved the dissemination agent agreement from Rizzetta & Company, Inc. for the Riverbend West Community Development District.

SEVENTH ORDER OF BUSINESS

**Consideration of Resolution
2019-02, Authorizing Expansion
of Boundaries**

Mr. Phillips presented Resolution 2019-02 to the Board for consideration. Mr. Babbar and Mr. Rhinehart reviewed the item for the Board and addressed and answered the Board's general questions. Lengthy discussion ensued.

On a Motion by Mr. Kaspar, seconded by Mr. Collins, with all in favor, the Board adopted Resolution 2019-02, Authorizing Expansion of Boundaries, in substantial form for the Riverbend West Community Development District.

EIGHTH ORDER OF BUSINESS

**Consideration of Developer
Funding Agreement**

Mr. Phillips presented the developer funding agreement for expansion of boundaries and 2019 bonds to the Board for consideration. Mr. Babbar and Mr. Rhinehart reviewed the item for the Board and addressed and answered the Board's general questions. Lengthy discussion ensued.

On a Motion by Mr. Kaspar, seconded by Mr. Edwards, with three in favor and one (Mr. Collins) opposed, the Board approved the developer funding agreement in substantial form for the Riverbend West Community Development District.

NINTH ORDER OF BUSINESS

**Consideration of Board
Supervisor Resignations**

Mr. Phillips presented letters of resignation from Board supervisors Kelly Evans and Ben Gainer to the Board for consideration. Discussion ensued.

On a Motion by Mr. Edwards, seconded by Mr. Kaspar, with all in favor, the Board accepted the resignation letter from Board supervisor Kelly Evans for the Riverbend West Community Development District.

On a Motion by Mr. Kaspar, seconded by Mr. Edwards, with two in favor and one (Mr. Collins) opposed, the Board accepted the resignation letter from Board supervisor Ben Gainer for the Riverbend West Community Development District.

Mr. Babbar answered the Board's general questions and explained to the Board the purpose of declaring vacant Board seats. He also reviewed basic Sunshine Law information regarding postings and Board discussion of potential candidates for consideration.

TENTH ORDER OF BUSINESS

**Consideration of RFQ for
District Engineer**

Mr. Phillips presented three submissions received (from Dewberry Engineers, JMT, and Johnson Engineering) in response to the published Request For Qualifications for District Engineer to the Board for consideration. Discussion ensued.

At District Counsel's request, the Board ranked the choices in case the first and second options don't work out. The Board ranked their choices as follows: Johnson Engineering, first; Dewberry, second; and JMT, third.

On a Motion by Mr. Kaspar, seconded by Mr. Edwards, with all in favor, the Board accepted the Request For Qualifications for District Engineer submitted by Johnson Engineering and directed District Counsel to draft a contract for the Riverbend West Community Development District.

ELEVENTH ORDER OF BUSINESS

Supervisor Requests

Mr. Edwards reviewed a security vendor proposal he had procured and also discussed pond algae.

TWELFTH ORDER OF BUSINESS

Adjournment

On a Motion by Mr. Edwards, seconded by Mr. Kaspar, with all in favor, the Board adjourned the meeting at 8:08 PM for the Riverbend West Community Development District.



Secretary / Assistant Secretary



Chairman / Vice Chairman