

## MINUTES OF MEETING

*Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.*

### RIVERBEND WEST COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Riverbend West Community Development District was held on **Monday, February 18, 2019 at 6:09 PM** at the offices of Rizzetta & Company, Inc., located at 9428 Camden Field Parkway, Riverview, Florida 33578.

Present and constituting a quorum were:

Vance Edwards	<b>Board Supervisor, Chair</b>
Kevin Kaspar	<b>Board Supervisor, Vice Chair</b>
Michael Evasick	<b>Board Supervisor, Asst. Secretary</b>
Joe Collins	<b>Board Supervisor, Asst. Secretary</b>

Also present were:

Grant Phillips	<b>District Manager; Rizzetta &amp; Company</b>
Kristen Schalter	<b>District Counsel; SRV</b>
Phil Chang	<b>District Engineer; Johnson Engineering (via phone)</b>
Bob Glasser	<b>Audience member; Board Supervisor candidate</b>

#### FIRST ORDER OF BUSINESS

#### Call to Order

Mr. Phillips called the meeting to order and read the roll call.

On a Motion by Mr. Kaspar, seconded by Mr. Edwards, with all in favor, the Board directed staff to not wear neckties at any future meetings for the Riverbend West Community Development District.

#### SECOND ORDER OF BUSINESS

#### Consideration of Resume for Board Vacancy

Mr. Phillips presented a resume from resident Robert Glasser to the Board for consideration.

On a Motion by Mr. Edwards, seconded by Mr. Kaspar, with all in favor, the Board appointed Robert Glasser to serve in vacant seat #2 of the Board of Supervisors for the Riverbend West Community Development District.

Ms. Schalter provided a summary review of Sunshine Law and supervisor ethics information, and advised her office would be sending him more detailed information regarding the same.

Mr. Phillips advised Mr. Glasser he is eligible to receive compensation of \$200.00 per meeting, up to \$4,800.00 per year, which Mr. Glasser confirmed he will accept. Mr. Phillips then administered the Oath of Office to Mr. Glasser, who joined the rest of the Board at the meeting table.

### **THIRD ORDER OF BUSINESS**

### **Consideration of Resolution 2019-04, Designating Officers**

With Mr. Glasser's appointment to the Board, Mr. Phillips presented Resolution 2019-04 to the Board for consideration. Brief discussion ensued. The Board agreed that Mr. Edwards and Mr. Kaspar would continue to serve as Chair and Vice Chair, respectively, and the remainder of Supervisors along with Mr. Phillips would serve as assistant secretaries for the District.

On a Motion by Mr. Edwards, seconded by Mr. Evasick, with all in favor, the Board adopted Resolution 2019-04, Designating Officers, for the Riverbend West Community Development District.

### **FOURTH ORDER OF BUSINESS**

### **Staff Reports**

#### **A. District Counsel**

Ms. Schalter provided an update for the Board and addressed and answered the Board's general questions. Discussion ensued, especially with regard to drainage issues. Staff will draft a letter to the developer regarding swale repairs.

#### **B. District Engineer**

Mr. Chang provided a report and addressed and answered general questions from the Board.

##### **i. Discussion of Drainage Area Maintenance**

Lengthy discussion ensued regarding swale maintenance. The Board directed Ms. Schalter to draft a letter to the homeowner of 215 Cascade Bend Drive

regarding making any modifications behind her house.

Mr. Kaspar made a motion to offer to pay a partial cost of \$588.00 (part of the cleanup proposal submitted by the landscaper); however, the motion was not seconded and therefore failed.

*(At 6:23 PM the Board recessed the meeting; at 6:28 PM the meeting reconvened.)*

On a Motion by Mr. Edwards, seconded by Mr. Evasick, with four in favor and one (Mr. Kaspar) opposed, the Board authorized the Chair to meet with Yellowstone and negotiate a better price on the landscaping proposal submitted for the Riverbend West Community Development District.

Mr. Edwards requested that Mr. Phillips be present at that meeting as well.

**C. District Manager**

Mr. Phillips confirmed that the next meeting would be held on Monday, March 18, 2019 at 6:00 PM at the Riverview offices of Rizzetta & Company.

**i. Presentation of Monthly Unaudited Financial Statements**

Mr. Phillips presented the latest unaudited financial statements to the Board for review.

**FIFTH ORDER OF BUSINESS**

**Consideration of Minutes of the Board of Supervisors' Regular Meeting Held Jan. 21, 2019**

Mr. Phillips presented the minutes of the Board of Supervisors' meeting held on January 21, 2019 to the Board for consideration.

On a Motion by Mr. Kaspar, seconded by Mr. Collins, with all in favor, the Board approved the minutes of the Board of Supervisors' meeting held on January 21, 2019 as presented for the Riverbend West Community Development District.

**SIXTH ORDER OF BUSINESS**

**Consideration of Operations & Maintenance Expenditures for December 2018**

Mr. Phillips presented the Operations & Maintenance expenditures for the month of December 2018 to the Board for ratification. Brief discussion ensued.

On a Motion by Mr. Kaspar, seconded by Mr. Edwards, with all in favor, the Board ratified the December 2018 Operations & Maintenance expenditures in the amount of \$5,316.69 for the Riverbend West Community Development District.

**SEVENTH ORDER OF BUSINESS**

**Presentation of Phosphorous Testing Report**

Mr. Phillips presented a phosphorous testing report from Aquatic Systems to the Board for review. Discussion ensued. The Board directed staff to contact Aquatic Systems for a treatment proposal.

**EIGHTH ORDER OF BUSINESS**

**Consideration of Landscape Proposals**

Mr. Phillips presented a proposal for dog park weed treatment to the Board for consideration and Mr. Edwards reviewed it with the Board. Discussion ensued.

On a Motion by Mr. Evasick, seconded by Mr. Edwards, with all in favor, the Board approved the proposal from Yellowstone for dog park weed control in the amount of \$280.95 for the Riverbend West Community Development District.

**NINTH ORDER OF BUSINESS**

**Consideration of Pressure Washing Proposal**

Mr. Phillips presented a proposal for pressure washing to the Board for consideration and Mr. Edwards reviewed it with the Board. Discussion ensued, including regarding the sidewalks in the proposed area.

On a Motion by Mr. Edwards, seconded by Mr. Kaspar, with all in favor, the Board tabled the proposal from Beckners Cleaning for pressure washing along 21<sup>st</sup> Ave. SW until additional proposals can be gathered for the Riverbend West Community Development District.

On a Motion by Mr. Edwards, seconded by Mr. Kaspar, with all in favor, the Board authorized staff to contact the public works department to install barricades along 21<sup>st</sup> Ave. SW for the Riverbend West Community Development District.

**TENTH ORDER OF BUSINESS**

**Continued Discussion of Website ADA Compliance Proposal**

Mr. Phillips introduced the topic for discussion. The Board directed staff to work on gathering additional compliance proposals for consideration. Mr. Phillips then presented a proposal for fence gate replacement to the Board for consideration and Mr. Edwards reviewed them for the Board. Discussion ensued.

On a Motion by Mr. Edwards, seconded by Mr. Glasser, with two in favor and three (Mr. Collins, Mr. Evasick, and Mr. Kaspar) opposed, the Board did not approve the proposal for installation of a larger fence gate on the west side for the Riverbend West Community Development District.

**ELEVENTH ORDER OF BUSINESS**

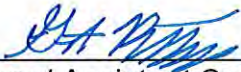
**Supervisor Requests**


The Board discussed the TECO dog park light, line works engineering, and the developer punch list.

**TWELFTH ORDER OF BUSINESS**

**Adjournment**

On a Motion by Mr. Glasser, seconded by Mr. Kaspar, with all in favor, the Board adjourned the meeting at 8:24 PM for the Riverbend West Community Development District.

  
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Secretary / Assistant Secretary

  
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Chair / Vice Chair